

To: Councillors John Andreotti, Liz Faulkner, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne (Chair): You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 14th May 2025 at approx. 8pm in High Wych Memorial Hall

Green Room (*immediately following the Annual Meeting of the Parish Electorate and the Annual Parish Council Meeting which commence at 7.15pm*)

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 8th May 2025

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

25.037 To receive and accept apologies for absence

25.038 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' requests for dispensations for declarable interests
Dispensation requested for Cllr Liz Faulkner on financial matters because her family has the litter and dog bin contract ; and
3. To consider requests for dispensation as appropriate.

25.039 To approve Minutes

1. Ordinary Parish Council Meeting, 12th March 2025

To consider suspending the Meeting for Public Comments

25.040 To consider co-opting to fill the casual vacancy following the resignation of Cllr Dave Smith, and any other related matters

25.041 Chairman's Announcements

25.042 Neighbourhood Police

1. Crime report
2. Cross border meeting report

25.043 County and District Councillors' reports

25.044 Planning

1. New Planning Applications received

3/25/041/FUL	Surrounded, Coveys Lane. Retrospective change of use from grazing land to residential garden and installation of ground level solar panels.	By 25 April
3/25/0713/HH	Leaky Cauldron Corner. Erection of detached one bay cartlodge and home gym with associated landscaping	By 14 May

2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

25.045 Finance

1. To receive cashbook accounts at year-end, 31st March 2025
2. To approve bank reconciliation at year-end, 31st March 2025
3. Performance against budget at year-end, 31st March 2025
4. To approve payments for 14th May
5. **Annual Governance and Accountability Return (AGAR) 2024-25**
 1. **To note that the Parish Council does not meet the exemption criteria**
 2. To receive the **Internal Auditor's Report** (p.4) and to note that it has been signed
 3. **To approve by Resolution Section 1: The Annual Governance Statement** (p.5). The Clerk and the presiding Chairman to sign.
 4. **To consider Section 2: Accounting Statements** (p.6) as signed and presented by the RFO.
 5. **To approve by Resolution Section 2 Accounting Statements** (p.6). Presiding Chairman to sign.
 6. **To Resolve** to set the 30-working day period for the **Exercise of Public Rights** as **Tuesday 3 June – Monday 14 July 2025.**

25.046 1. Highways

1. Speed and Volume study for Blounts Lane, Allen's Green
2. To note TRO TRO27498 Bonnys Row closure notice
3. To consider any other issues

2. Footpaths and Public Rights of Way

1. To consider any issues

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. To consider any issues
 2. Update: car park lights
2. To note FOI and SAR requests completed

25.047 1. Playing fields and buildings**1. Harlow Theatre Company**

1. Update on any issues

2. Play area

1. To receive Sovereign Play inspection report 02/04/25
2. To consider any issues

2. Allotments :

1. To receive report
2. Water meter update

25.048 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner /Cllr Eric Buckmaster: Speed & Volume study, Blounts Lane, Allen's Green (25.046.1.1)
- HCC: TRO27498 Bonnys Row closure notice (25.046.1.2)

25.049 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

25.050 Date and venue of next Parish Council Meetings

Ordinary Parish Council Meeting, 8pm Wednesday 16th July at Allen's Green Village Hall

APPENDIX Agenda item 25.044.2

Planning Decision Notices (as at 8th May, for information only)

3/24/2326/HH	8 Mansfield RECONSULTATION: Erect rear extensions	GRANTED
3/25/0384/HH	Mountfitchet, High Wych Road. Remove conservatory and chimney. Roof extension and loft conversion; single storey rear extension, single storey side and front infill extension; front roof extension	Awaited
3/25/0256/HH	Crumps Farm: Erect garden room and implement shed. RETROSPECTIVE	Awaited
3/25/0633/CLPO	2 Burstead Cottages, Spellbrook. Single storey rear extension	Awaited